



**Division of the Arts**  
UNIVERSITY OF WISCONSIN-MADISON

**Integrated Arts Subject Listing Guidelines**

Updated 8.10.20

**Purpose**

The Integrated Arts course subject listing was approved by the University Academic Planning Council on Thursday, March 17, 2016. This listing is intended to support:

- Courses that are offered through Division programs (e.g. the Interdisciplinary Arts Residency Program or The Studio Creative Arts Community)
- Course currently funded by the Division of the Arts
- Courses involving the arts that cannot be appropriately located in a subject listing devoted to a single topic

Integrated Arts is intended to supplement the offerings of the arts departments. It is not intended to compete with departmental offerings nor to serve as a means for instructors to circumvent their home departments' curricular approval process.

**Content Guidelines**

Courses listed in Integrated Arts are expected to serve an interdisciplinary and arts integration mission and to comply with School of Education, campus, UW System, and federal policies concerning courses.

1. Proposed courses must meet at least one of the following criteria to be considered for listing under Integrated Arts:
  - a. The course is offered through Division of the Arts programs or funded by the Division of the Arts
  - b. The Division of the Arts is significantly involved in supporting the coordination or logistics of the course
  - c. The course has an interdisciplinary arts focus and cannot appropriately be located in a subject listing devoted to a single topic
  - d. The course is offered by a non-arts unit and has a major arts-interdisciplinary or integrative component, and cross-listing is deemed necessary by the Academic Affairs Committee for access by arts students in other colleges (does not apply to the College of Letters & Science)
2. Requests to add, change, cross-list or discontinue Integrated Arts courses must be approved by the Division of the Arts Academic Affairs Committee. New topics offered under existing topics course numbers must be approved by the Academic Affairs Committee in consultation with chairs of the arts departments (Art, Art History, Communication Arts-Film, Dance, Design, English-Creative Writing, Music, Theatre & Drama).
3. All courses, including topics courses, are expected to comply with campus policies. These policies include, but are not limited to:
  - a. Compliance with Federal Credit Hour definitions relating credit to instructional contact;
  - b. Course content and rigor are appropriate to higher education;

- c. Instructors are qualified and hold a degree at least one level above the students taught, or have documented comparable professional experience;
- d. Courses graded A-F include criteria instructors use to assign and calculate grades;
- e. Each course topic is not taught more than 3 times in 5 years;
- f. Courses and topics courses number X8X are reserved for students in “Honors” programs.

### **Approval Procedures**

The School of Education serves as the primary school/college sponsor for Division of the Arts academic and curricular planning and activities.

1. The Director of the Division of the Arts serves as the chair of the Integrated Arts listing.
2. The Division of the Arts Academic Affairs Committee serves as the department-level curriculum committee for this subject listing.
3. Proposals to create new Integrated Arts courses are submitted via the standard campus course proposal process ([my.wisc.edu/Lumen/](http://my.wisc.edu/Lumen/)). All proposals must be discussed with the listing chair before submission to the Academic Affairs Committee. As part of the process, the course proposal system will request appropriate documentation (e.g., syllabus, reading list, grading criteria). In addition, Integrated Arts proposals must include:
  - a. Justification for listing the course in this interdisciplinary listing as opposed to listing it in an academic or disciplinary subject listing; and
  - b. Support from the chair (or the chair’s designee) of the instructor’s home department.
4. Any affected departments must be included as supplemental reviewers.
5. Proposals to offer a new topic under an existing Integrated Arts topics course are not submitted through the online course proposal process but are submitted directly to the Integrated Arts listing chair prior to review by the Academic Affairs Committee. Proposals must include a syllabus for the course offering along with justification and support described above.
6. These guidelines and procedures will be reviewed routinely (every five years or as requested by the subject listing chair).
7. The approval process for new course proposals will be:
  - a. Division of the Arts Academic Affairs Committee
  - b. School of Education Programs Committee
  - c. University Curriculum Committee

For questions about these guidelines, please contact Kate Hewson at [kate.hewson@wisc.edu](mailto:kate.hewson@wisc.edu) or 608-263-9290.